

# NEWSLINE



CENTRAL OHIO  
CHAPTER - ASSE

JANUARY 2009

## IN THIS ISSUE:

- December Meeting Summary
- 2008-09 Executive Committee and Committee Chairs
- Recordkeeping Pitfalls
- Members of Recognition
- Government Affairs
- ASSE updates
- January Meeting Info
- 2008/2009 Meeting Planner

## NEW MEMBERS SPOTLIGHT WELCOME!

Anne Foelling  
Brandon Herdman  
Robert Reeves  
Andrew Sines

## UPCOMING DATES

### January

16—ASSE January Meeting  
22-23—Building A Successful  
Safety Culture Symposium,  
Costa Mesa, CA  
27—OSU/OSHA Safety Day

### February

8-14—ASSE Seminar Fest in  
Las Vegas, Nevada  
20—ASSE January Meeting

## December Meeting Summary

A joint meeting was held with the Capital Area Safety Council. Kathy Denhard of Safex provided a general introduction and mentioned that the OSU/OSHA Safety Day will be held on January 27, 2009 at the Fawcett Center. Advance registration is required to attend the Safety Day. Tracy Thompson was introduced and provided an overview of ASSE and the date for the upcoming meeting to be held in January 2009. The meeting will be held at Battelle on January 16, 2009 with the presentation covering Safety Communication.

**Please remember to bring a photo ID. Also, no recording devices can be brought into the facility. It should also be noted that you must RSVP to this meeting or you will not have access to the building**

Dianne Grote Adams, MS, CIH, CSP, CPEA of Safex, Inc. was introduced and provided a presentation related to OSHA Part 1904 *Recordkeeping*. Ms. Grote Adams also indicated that a copy of her presentation would be available on the Capital Area Safety Council website.

Officers Present : Tracy Thompson, Joe Cicero, Charles Guinther & Bob Beck

## Recordkeeping Guidelines and Pitfalls

There are many mistakes with recordkeeping that can cause confusion or frustration when filling out the OSHA 300 Log. Following are some basic guidelines and pitfalls to help guide you through the process.

**Is injury or illness recordable? Answer the following questions:**

"Did the employee experience an injury/illness?"  
NO-not recordable YES-next question.

"Is the injury/illness work related?"  
NO-not recordable YES-next question.

"Is the injury/illness a new case?"  
NO-update the previous entry.  
YES-next question.

"Does the injury/illness meet the general recording criteria or the application to specific cases?"

NO-not recordable.  
YES-record the injury/illness.

Other recordable circumstances are loss of consciousness due to the accident/injury, death, needle sticks and cuts from sharp objects contaminated with another person's blood or other potentially infectious material (human bodily fluids, tissues and organs, other materials inRe-

Cont. on page 2

## January Meeting Information

January 16 , 2009

### **"Safety (Mis)Communications – Say What You Mean and Mean What You Say"**

#### Presented by

James Tarpinian, CHP, Vice President, Corporate ESH&Q, Battelle Memorial Institute

**Time:** 7:30am - 8am - Breakfast  
8am - 9am Presentation

**Where:** Battelle Memorial Institute  
Please remember to bring a photo ID. Also, no recording devices can be brought into the facility. It should also be noted that you must RSVP to this meeting or you will not have access to the building

**RSVP:** Centralohioasse.org  
or call John Principe, 740-587-5646

#### **About the Meeting:**

One of the key objectives of effective communication, in addition to making yourself understood, is to avoid being *misunderstood*. Often we, as safety professionals and as managers, seek to motivate our workforce to work safely by communicating our key messages briefly and simply so that there is

no room for confusion. However, despite our best efforts and intentions we don't always get the results we were expecting. As clear as we think we are, there are those who may misunderstand our message. How does this happen?

In order for a message to be understood there are two important components: a sender and a receiver. These two must share a common understanding in order to be sure the communication is effective. In order to avoid being misunderstood, we must understand the three perspectives of what we *say*, what we *mean* when we say it, and what the intended audience *actually hears*. This presentation examines key messages that are often used to motivate people and to create a vision for the safety culture we want. We will explore each message from the perspective of the receiver, examine the ways in which these key messages can be misinterpreted, and offer solutions to avoid misunderstanding.

2008-2009 Executive Committee



President  
Tracy Thompson  
614/312-9809



President Elect  
Joe Cicero  
937/642-5000



Past President  
John Principe  
740/587-5646



Treasurer  
Corey Moore  
614/424-7567



Secretary  
Charlie Guinther  
614/888-4160

# ASSE Member Recognition

- Bill Adams, CIH, CSP, CEPEA, LEED®AP earned his LEED® AP accreditation. The LEED Professional Accreditation distinguishes building professionals with the knowledge and skills to successfully steward the LEED certification process.
- Kristen Anderson, M.S., ASP, CHST and Matt Vallance, ASP have earned their Associate Safety Professional (ASP) designation from the Board of Certified Safety Professionals (BCSP).
- Ryan Malott, CIH earned the Certified Industrial Hygienist (CIH) designation from the American Board of Industrial Hygiene (ABIH).

*We want to recognize your accomplishments! If you or someone you know has earned a safety award/certification or made an extraordinary contribution to the safety of employees, public or the environment let us know. Please contact Brian Basbagill or write it down on the back of your meeting evaluation form.*

## Free Training Opportunity

Thanks to AGC of America and a Susan Harwood Grant, you now have an opportunity to attend a full day training on OSHA's Focus Four in Construction. Two dates are provided for your convenience and all you have to do is complete the application (see page 4 of this newsletter) and fax to the AGC office using the number listed on the form. On-line registration is also available at [www.agc.org/focusfour](http://www.agc.org/focusfour).

### Recordkeeping Guidelines and Pitfalls cont...

fectured with HIV or hepatitis B such as laboratory cultures or tissues from experimental animals).

**Pitfall:** If a needle stick or cut occurs from a clean object that is not contaminated with human bodily fluids or other potentially infectious materials and the injury does not need sutures, staples, etc. it is not considered to be a recordable injury.

An injury/illness is truly work related if it occurred in the work environment either caused or contributed to the condition or aggravated an existing condition.

The following conditions are not work related:

- employee was in the work environment as part of the general public.
  - symptoms surface at work but the primary cause of the symptoms are non work related.
  - activities not work-related but occurring on the job site (i.e. personal grooming, choking due to eating, drinking, etc.)
  - injury or illness caused on the company parking lot. (Pitfall: if injury results from the lack of property upkeep than it is work related.
  - mental illness, unless an opinion from a licensed health care professional states the illness is a result from circumstances at work.
- Pitfall:** Medical treatments received that are

beyond first-aid are a recordable injury.

**Injury or Illness resulting in days away from work.**

Determining the days away from work can be tricky. The number of days away from work is a count of calendar days the employee could not report to work. Example: An employee is injured on Friday and the physician requires them to be away from work for 4 days. The work calendar is a Monday through Friday schedule. The number of days reported on the OSHA Log should be 4 days, regardless of whether one of those 4 days falls on a work holiday or weekend.

**Retention of the OSHA 300 Log**

The OSHA 300 Log, the privacy case list (if one exists), the annual summary, and OSHA 301 Incident Reports must be retained for 5 years. During this storage period the employer must update the stored OSHA 300 Logs to include newly discovered recordable injuries or illnesses and show any changes that have occurred in previously recorded injuries or illnesses. If the description or outcome of a case has changed, the original entry must be removed and the new information entered. All other documents listed above do not need updated.

**REMINDER: The OSHA 300 Summary must be posted Feb. 1—April 30.**

## 2008-2009 Committee Chairs

### Program

John Principe (740/587-5646)

### Membership

Bob Beck (614/361-5508)

### Government Affairs

Layne Wortman (614/781-8550)

### Newsletter/Webmaster

Brian Basbagill (614/890-0800)

### PR/Safety Congress

Nick Minto (614/761-8385)

### CoPS

Amy Stewart (740/892-4226)

### House of Delegates

Kirby Utt (614/225-8335)

### THE CHAPTER NEEDS YOU!

To volunteer for committee chair positions, special projects or even an executive committee position for '09, contact any of the committee chairs or the executive committee.

# Government Affairs Updates

## ASSE Suggestions to Obama Transition Team on Future of OSHA

**Leadership** – Federal safety and health agencies should be led by safety, health and environmental professionals who have the leadership capabilities to build relationships across the spectrum of occupational safety and health (OSH) stakeholders.

**Standards** An examination of how OSHA standards are pursued must be undertaken. OSHA should lead efforts to develop cooperative mechanisms to help counter the division that for too long has limited OSHA's ability to update standards and permissible exposure limits (PELs). As a first step to a more workable solution, Department of Labor leadership should establish a national OSH stakeholder dialogue to build common ground on change in the process and encourage the development of creative approaches to improve OSHA's ability to ensure employer commitment to workplace safety and health.

**Advance Risk-Based Safety and Health Management Approaches** OSHA needs to encourage employers to take proactive responsibility for safety and health through risk-based regulatory approaches and compliance assistance resources. Europe, Japan, China and committed U.S. employers already use such approaches, and OSHA is falling quickly behind the world in not incorporating risk-based safety and health management approaches. A mechanism to help bring this about may be the safety and health program rule, once on the OSHA regulatory agenda.

**Help Employers be Competitive and Save Jobs** OSHA can help U.S. companies save jobs. Rulemaking on global harmonization of US hazard communications (GHS) will help US employers compete across the globe and must be completed. An engaged OSHA can help ensure OSH issues are addressed fully in US trade agreements. Cooperative programs like VPP and the alliances can continue to advance employer understanding that safe workplaces save lives and

impact an employer's bottom line.

**Third Party Consultation** – ASSE supports extending OSHA effectiveness by establishing a program to allow third party safety audits of companies under strict requirements to ensure professionalism and maximize effect, thereby expanding OSHA's reach beyond the limits of its current enforcement and cooperative programs.

**Ergonomics** – If ergonomics emerges as a regulatory goal, ASSE will not be able to support a prescriptive approach. Our members' knowledge and experience indicate that ergonomic problems are addressed through specific job and workplace fixes. Any approach to ergonomics must be risk-based, encourage cooperation, and avoid prescriptive, one-size-fits-all solutions that cannot work.

**Harmonization with Voluntary Consensus Standards** – OSHA must do a better job of participating in the voluntary consensus standard community and comply fully with the Technology Transfer Act's mandate to consider consensus standards when engaged in rulemaking. Use of such standards, like ANSI/ASSE Z117 (confined space standard) and ANSI/ASSE Z490.1 (safety training), will help expedite rulemaking and keep pace with current safety practices.

**Transportation** – Highway deaths remain the leading cause of workplace fatalities. OSHA needs to examine its current efforts and engage employers, employees and other federal agencies to create a new emphasis on addressing this problem.

**Cooperation with NIOSH** – OSHA's relationship with NIOSH envisioned by the OSH Act needs to be made meaningful so that NIOSH's work can inform OSHA's standards and other activities.

**Improve support for state programs** – OSHA's ability to support and encourage state program effectiveness must be strengthened.

## ASSE is excited to announce the 2008-2009

### Member-Get-a-Member Campaign!

As you already know, ASSE members take advantage of their outstanding membership privileges every day. From networking and technical publications to educational opportunities and practice specialties, ASSE serves as the primary resource for safety, health and environmental professionals worldwide. Now is a perfect time to pass on those resources to a colleague and further ensure the success of your team.

From December 1, 2008 until March 31, 2009, if you recruit one or more of your colleagues to join ASSE you will put yourself in a position to potentially win some great prizes! For each new member you sponsor you increase your chance of winning.

- Recruit 1 new member by January 31, 2009 and be entered into a drawing for a \$100 ASSE gift certificate.
- Recruit 3 new members by February 28, 2009 and be entered into a drawing for a \$1000 American Express gift card, a \$100 ASSE gift certificate.
- Recruit 4 or more new members by March 31, 2009 and be entered into a drawing for a \$1500 American Express gift card, a \$100 ASSE gift certificate.

To learn just how easy it is to recruit a new ASSE member, please visit [www.asse.org/membership](http://www.asse.org/membership) today or call our customer service center at (847) 699-2929.

Mark Your Calendars with these upcoming meeting dates!

**February 20, 2009** - Vehicle Accident Reconstruction

**March 20, 2009** - Safety Programs & Professional Development

**April 17, 2009** - Crane Safety

**May 15, 2009** - OSHA Legal Update

AGC OF AMERICA AND OSHA PRESENT...

# SAFETY TRAINING FOR THE FOCUS FOUR HAZARDS IN THE CONSTRUCTION INDUSTRY

## COST TO ATTEND?

FREE

## PROGRAM DESCRIPTION

The Focus Four hazards

- FALLS
- ELECTROCUTIONS
- STRUCK-BY'S, and
- CAUGHT-IN'S

account for the greatest number of fatalities in the construction industry. Over the last 11 years, on average, 640 workers (over 50% of all construction fatalities) were killed despite Occupational Safety and Health Administration (OSHA) standards and special emphasis enforcement programs. This type of information was used to develop this construction safety program on the reduction of accidents by addressing the Focus Four hazards.

## LEARNING OBJECTIVES

- Focus Four Hazards statistics
- OSHA standards and Industry Best Practices to abate the Focus Four Hazards
- How to identify locations of the Focus Four Hazards
- Selection and criteria of Focus Four Hazards safety systems and equipment
- Training requirements for the Focus Four Hazards

## WHO SHOULD ATTEND?

- Company Officers
- Managers
- Project Managers
- Supervisors
- Both Union and Non-Union contractors
- Foremen

## FOCUS FOUR TRAINING DATES AND LOCATIONS:

### Sponsoring Chapter:

AGC of Ohio

### Training Dates—8:00 am–5:00 pm:

January 29, 2009

January 30, 2009

### Training Location:

3 Kovach Drive  
Cincinnati, OH 45215

### Chapter Contact:

Terry Phillips • 513-221-8020 • [tphillips@aci-construction.org](mailto:tphillips@aci-construction.org)

Or Raj Vohra • 703-837-5409 • [vohrar@agc.org](mailto:vohrar@agc.org)

### Registration Information

Please select the session you will attend:  1-29-09  1-30-09

Name \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Email \_\_\_\_\_

Fax \_\_\_\_\_

Fax registration forms to (703) 837-5403 or register online  
at [www.agc.org/focusfour](http://www.agc.org/focusfour)

©Copyright 2008 The Associated General Contractors (AGC) of America. All Rights Reserved. This material was produced under grant number SH-17791-08-60-F-51 from the Occupational Safety and Health Administration, U.S. Department of Labor. It does not necessarily reflect the views or policies of the U.S. Department of Labor, nor does mention of trade names, commercial products, or organizations imply endorsement by the U.S. Government.



You may request not to receive future fax advertisements from us. To do so, fax your fax number and company name to 703-837-5403, or call toll free 1-800-242-1767 with the same information. Our failure to comply with your request within 30 days is unlawful.

Please remove fax number: \_\_\_\_\_ Company Name: \_\_\_\_\_